

TOWN OF JAY
Division of Code Enforcement
11 School Lane
PO BOX 730
AuSable Forks, NY 12912

DPW Approval _____

Permit # _____

DATE: _____

1. Applicant's Name, Address, & Contact Information (phone #, e-mail):

Applicant is (check one): Owner Contractor Engineer/Architect
 Other (specify)

2. Owner's Name, Address, & Contact Information (phone #, e-mail):

3. Contractor's Name, Address, & Contact Information (phone #, e-mail):

Wages are being paid for performance of work: YES NO

If yes: Copies of the contractor's liability Insurance (ACORD form) and, Workers compensation Insurance (U-26.3 or C-105.2 Form), or Waiver of Workers Comp (CE-200) are required.

4. Project Location:

Street Address _____

Tax Map # _____

5. Water Supply:

Municipal Water Supply New well Existing well

Wastewater:

Municipal sewer Existing Septic System

New Septic System (Engineered plans are required by NYS)

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6. Nature of Work – Check all that apply:

New Building Addition Repair/Alteration Change of Use

Describe previous and/or proposed use:

Describe work to be completed:

7. Cost of new construction or addition:

Cost of Repair/Alteration:

8. Will a Driveway be altered or constructed: YES NO
If "YES", Please complete: Town of Jay "Right of Way Permit Form"

9. Is the project site under Adirondack Park Agency jurisdiction: YES NO
Is the project site within a flood plain: YES NO
Is the project site in a designated wet land: YES NO

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10. NYS Licensed Professional who has drawn submitted plans for this application:

Registered Architect (RA) Engineer (PE)

Name, Address, Contact information Licensed Professional:

License Number: _____

**The above named design professional must complete and attach a
plan review summary sheet**

11. BUILDING DETAILS:

Please complete page 4

12. Has work covered by this application been started or completed: YES NO

If yes, attach a written explanation.

13. Applicant Certification:

I hereby certify that I have read the instructions and examined this application and know the same to be true and correct. All provisions of laws and ordinances covering this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or land use or the performance of construction.

Signature: _____ Date: _____

TYPE OF CONSTRUCT:

New House Addition Alteration/Remodel Repair
 Mobile Home Shed Swimming Pool Deck
 Fuel Burning Device Chimney Garage/Carport

BASEMENT TYPE:

Slab on grade Crawl Space Full Basement Pier
 Combination of above (please give approximate dimensions)

HEATING/AIR CONDITIONING EQUIPMENT:

Oil Fired Propane Fired Electric Geothermal
 Central Air Other (describe)

GENERAL INFORMATION: (answer all that apply)

Number of Bedrooms Number of Sinks Number of Toilets
 Number of bathtubs and/or shower units Is there a Laundry area
 Number of enclosed Porches Open Porches
Is there a generator. If so: Size in Kilowatts Fuel source
 Manual Start Auto Start
Do you have Solar Panels. If so: Size of array (sf) Number of Panels
 Kw per panel Total Kw for the array

EXTERIOR SURFACE: (check all that apply)

Clapboard Siding Shingle Board & Batten Stucco
 Vinyl Aluminum Other