



# TOWN OF JAY



Office of DPW  
Director / Superintendent of Highways  
168 Valley Road  
Jay, NY 12941

Phone: (518) 647-2204  
Ext.125

Fax (518) 946-1259

email: [hwysuperintendent@townofjayny.gov](mailto:hwysuperintendent@townofjayny.gov)  
*"Home of the Covered Bridge"*

Dear Property Owner,

You have requested fill material from the Town of Jay Highway Department when it is available from highway maintenance operations near your property.

Your date of request is \_\_\_\_\_, this will remain in effect for **One** year.

The Highway Department will provide this fill at no cost, providing your property is the closest available site to our operation and you agree to the following terms:

- The Town of Jay Highway Department will exercise due care when on your property and will cease dumping upon request.
- We will not be responsible for any damages to your property such as tire rutting or the collapse of unlocated pipes or other underground structures.
- The Town of Jay Highway Department will not be responsible for the fill material after it is dumped on your property.

Please complete the below information, sign and **return this document to the Highway Department**. Your signature will indicate that you have read and agree to these terms.

Name (please print): \_\_\_\_\_

Address of Property (to include Road or Route # and Street Name):  
\_\_\_\_\_

Circle One:      AU SABLE FORKS      JAY      UPPER JAY

Contact Phone #: \_\_\_\_\_      Number of Loads: \_\_\_\_\_

Brief description of where fill is to be dumped at this location: \_\_\_\_\_  
\_\_\_\_\_

Property Owner's Signature: \_\_\_\_\_

**Office Use:**

Date(s) Delivered: \_\_\_\_\_      Request Expired: \_\_\_\_\_